



*Please reply to:*

Contact: Michelle Beaumont  
Service: Committee Services  
Direct line: 01784 446337  
E-mail: [m.beaumont@spelthorne.gov.uk](mailto:m.beaumont@spelthorne.gov.uk)  
Date: 19 January 2021

## Notice of meeting

### Cabinet

**Date:** Wednesday, 27 January 2021

**Time:** 6.00 pm

**Place:** Skype Conference call

<b>The members of the Cabinet</b>	<b>Cabinet member areas of responsibility</b>
J.R. Boughtflower	Leader
J. McIlroy	Deputy Leader
M.M. Attewell	Deputy Leader and Portfolio Holder for Community Wellbeing and Housing
R.O. Barratt	Portfolio Holder for Compliance, Waste and Risk
S. Buttar	Portfolio Holder for Finance
R. Chandler	Portfolio Holder for Leisure Services and New Leisure Centre Development
A.J. Mitchell	Portfolio Holder for Planning and Economic Development
R.J. Noble	Portfolio Holder for Environment, Communications and Corporate Management

*Councillors are reminded to notify Committee Services of any Gifts and Hospitality offered to you since the last Council meeting so that these may be entered in the Gifts and Hospitality Declaration book.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

[www.spelthorne.gov.uk](http://www.spelthorne.gov.uk) [customer.services@spelthorne.gov.uk](mailto:customer.services@spelthorne.gov.uk) Telephone 01784 451499

## AGENDA

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- 1. Apologies for absence**  
To receive any apologies for non-attendance.
- 2. Minutes** **5 - 12**  
To confirm the minutes of the meeting held on 3 December 2020 as a correct record.
- 3. Disclosures of Interest**  
To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.
- 4. Leader's announcements**  
To receive any announcements from the Leader.
- 5. Recommendation from the Overview and Scrutiny Committee on the Lendy Memorial Lion Petition** **To Follow**  
To consider the recommendations of the Overview and Scrutiny Committee on the Lendy Memorial from its meeting held on 19 January 2021.
- 6. Determination of the 2021/22 Council Tax base for tax setting** **13 - 16**  
**Councillor S. Buttar**  
To determine the 2021/22 Council Tax base for Tax setting.
- 7. Reserves Policy** **17 - 24**  
**Councillor S. Buttar**  
To approve the reserves policy effective from 31 March 2020 and note the restatement of earmarked reserves.
- 8. Outline Budget 2021-22 to 2024-25** **25 - 56**  
**Councillor S. Buttar**  
To agree the net budgeted expenditure and support the overall strategy set out in the report.

- 9. Treasury Management Half Yearly Report 2020/21** **57 - 70**  
**Councillor S. Buttar**
- To note the treasury position achieved during the first six months of 2020/21 and the financial environment in global markets.
- 10. Managed Service for the Incubator** **71 - 102**  
**Councillor T. Mitchell**
- To agree to enter a contract to manage the Business Incubator.
- This item contains exempt appendices.**
- Reason for exemption**  
The appendices contain exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
- 11. Urgent Items**  
To consider any items which the Chairman considers as urgent.
- 12. Urgent Actions** **103 - 104**  
To note those urgent actions which have been taken by the Chief Executive in consultation with the Leader since the last Cabinet meeting on 3 December 2020.
- 13. Exempt Business**  
To move the exclusion of the Press/Public for the following item, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.
- 14. Exempt Report - Proposal for an in-house Planned and Reactive Repairs and Maintenance Service** **105 - 112**  
**Councillor J. McIlroy**
- To consider the proposal for an in-house Planned & Reactive Repairs and Maintenance Service.

**Reason for exemption**

This report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.